

# ERASMUS+ PARTNERSHIP AGREEMENT

Under the Erasmus+ Programme 2014-2020

KA226 Strategic Partnership for Vocational Education and Training

Project Title:

**International Cooperation of Vocational Schools with Practical Training in the Context of Digital Education**

**No.: 2020-1-CZ01-KA226-VET-094374**

This contract, drawn up under the Erasmus+ Programme, shall govern relations between:

Name of the coordinator: VOŠ, SŠ, COP Sezimovo Ústí  
Address of the coordinator: Budějovická 421, 39102, Sezimovo Ústí, Czech Republic  
Represented by (legal representative): Lenka Hrušková, director  
PIC: 940448951  
VAT (if registered): CZ12907731  
Hereinafter referred as coordinator;

and

Name of the partner: Stredna odborná škola technická  
Address of the partner: Vranovská 4, Bratislava 851 02, Slovakia  
Represented by (legal representative): Dömeny Felix, director  
PIC: 898558846  
VAT (if registered): 2020936995

Hereinafter referred as partner:

## 1. Subject of the Partnership Agreement

The subject of this Partnership Agreement is to define the organisation of the partnership by regulating the rights and obligations of the coordinator and the partner in order to successfully implement the project.

The respective Grant Agreement 2020-1-CZ01-KA226-VET-094374 signed between the coordinator VOŠ, SŠ, COP Sezimovo Ústí and the Erasmus+ Czech National Agency (Dům zahraniční spolupráce) on 15<sup>th</sup> March 2021.

On the basis of the present contract, the coordinator and the partner shall contribute to the achievement of the requirements of the Grant Agreement performing project actions in accordance with the terms and conditions as stated in the present contract. The parties to the present contract shall carry out the work in accordance with the timetable using their best efforts to achieve the results specified therein. They shall carry out all of their responsibilities under the present contract in accordance with recognised professional standards.

The grant of the whole project for the contractual period shall be of a maximum amount of 96 455,00 €.

## 2. Duration of the Agreement

The contractual period is for 23 months from May 1, 2021 to March 31, 2023.

## 3. Payment of funds and modalities

a) The Project Coordinator will transfer the funds to the partner's account for eligible activities that fully comply with the Workplan only, in accordance with the Grant Agreement and project performance.

The grant received by the partner has to be strictly and solely dedicated to the project funding in accordance with the guidelines and regulations of the Grant Agreement.

The funds to be paid to the partner shall be paid into the following institutional bank account:

Name and Address of the Account Holder:	Stredná odborná školy technická
Name of Bank:	Štátna pokladnica
Address of Bank:	Radlinského 32, 81005 Bratislava 15
IBAN - International Bank Account Number:	SK43 8180 0000 0070 0066 0609
BIC (Swift Code):	SPSRSKBAXXX

The partner is obliged to use the given funds exclusively for the purposes defined by the Project, and in accordance with terms and provisions of this Agreement and the Grant Agreement.

b) In the following table the planned partner budget is given according to the categories of project expenses, and is expressed in Euros, in accordance with the Grant Agreement:

Activity	Budget
Transnational Project Meetings (travel and living costs)	3 450,00 €
Project Management and Administration	5 750,00 €
Learning, Teaching, Training Activities (C1-C5)	6 261,00 €
<b>Total maximum budget</b>	<b>15 461,00 €</b>

These expenses should be eligible costs in line with the provisions of the Grant Agreement.

At the end of the project, the spent amounts may be lower than the ones initially planned, in case the real expenses are less than expected ones. They shall under no circumstances exceed the stated expenses.

c) The coordinator shall pay the partner according to the description and schedule of this work. Payment to the partner shall be made according to the following planned schedule:

- **First instalment of pre-financing:** The coordinator will transfer 5 750,00 € of the partner's total direct costs budget, after the signing of the present contract, within 7 days after receiving signed contract.
- The amount allocated for the C1-C5 Learning, Teaching, Training activity and Transnational Projects Meetings will be transferred to the partner's bank account no later than one month before the scheduled activity, when it will be clear whether the activity will take place in person or on-line.
- **Balance payment:** All outstanding payments to cover actual eligible expenditures that have not been received in previous instalments (see above), taking into account the co-financing share, will be paid to the partner within 10 days after the coordinator receives the final payment from the Czech Erasmus+ National Agency, on condition that the partner has provided the requested eligible supporting documentation and submitted the financial table to the coordinator within the foreseen deadline. In case that actual eligible expenditure is lower than previously received instalments and parts of the funds have not been consumed until the end of the project, these funds are to be reimbursed to the coordinator at the end of the project.
- The only expenditures in accordance with the project, declared eligible by Erasmus+ National Agency and for which supporting documents have been provided, will be financed.

#### 4. Specific obligations of the coordinator

The coordinator shall take all the steps needed to correctly manage the project in accordance with the Application Form submitted to the National Agency and the Grant Agreement.

In addition the coordinator shall:

- provide the copy of the Grant Agreement for the partner;
- keep the partner informed on a regular basis about all relevant communication between the coordinator and the Executive Agency;
- inform the partner about all essential issues connected to the project implementation without any delay;
- be responsible for the verification that the expenditure declared by the partner has been incurred only for the purpose of implementing the project and corresponds to the activities agreed between the partners in the frame of the submitted Application Form;
- submit Final Report for the deadline given in the Grant Agreement and its annexes;
- transfer funds to the partner in one instalment during the project period and final instalment after the end of the project.

#### 5. Specific obligations of the partner

The partner shall respect all rules and obligations set forth in the Grant Agreement.

In addition the partner shall:

- commit themselves to do everything in their power to carry out the activities as specified in the workplan and foster the implementation of the project;
- provide the staff, facilities, equipment and material necessary to perform the project activities;
- support the coordinator to fulfil its tasks according to the Grant Agreement;
- ensure adequate communication with the coordinator;
- ensure that interaction with other partners takes place in continuous and smooth way;
- provide the coordinator without any delay with any information needed to draw up the Final Report, to react on any request, or provide with any further information needed by the coordinator;
- inform the coordinator immediately about any delay in the performance of the activities or any circumstance that could lead to a temporary or final discontinuation of the project;
- inform the coordinator about any change in personnel, tasks or procedures of its project team;
- inform the coordinator on the changed details of the bank account.
- complete the activities foreseen for each reporting period of the project implementation;
- comply with national rules, including rules on public procurement, state aid, publicity and equal opportunities.

#### 6. Audits

For audit purposes the partner shall keep at the Commission's disposal all original documents, especially accounting and tax records, or in exceptional and duly justified cases, certified copies of original documents relating to the Grant Agreement for a period of 5 years from the date of final instalment.

#### 7. Information and Publicity

Any publicity measure undertaken by any of the partners must follow the rules applicable to the visibility of Erasmus+ Programme.

Information and publicity measures will be coordinated among the partners. The partner is equally responsible to promote the fact that financing is provided from the European Union funds in the framework of the Erasmus+ Programme and to ensure the adequate publicity of the project.

The partner takes note of the fact that the results of the project as well as any study or analysis produced in the course of the project will be made available to the public and they agree that the results of the project shall be available for all partners and for the public free of charge.

### 8. Language

The working language of the partnership shall be English. Any official internal document of the operation shall be made available in the language of the Grant Agreement, i.e. in English or in Czech.

### 9. Other provisions

- a) Any amendments to this Agreement shall be in writing signed by the coordinator and the partner
- b) The coordinator and the partner commit themselves to taking measures to ensure that all staff members carrying out the work respect the confidential nature of information regarded as such, and do not disseminate it, pass it on to third parties or use it without prior written consent of the coordinator and the partner.
- c) GDPR

### 10. Signatures

We, the undersigned, declare that we have read and accepted the terms and conditions of this contract.

For the coordinator

For the partner

doc. PhDr. Mgr. Lenka Hrušková, Ph.D.

Ing. Felix Dömény

Name of the legal representative

Name of the legal representative

Director  
Position

Director  
Position

Sezimovo Ústí, 4.5.2021  
Date and Place

30.4.21  
Date and Place

doc.PhDr.Mgr. Lenka Hrušková, Ph.D.  
Digitálně podepsal doc.PhDr.Mgr. Lenka Hrušková, Ph.D. Datum: 2021.05.05 14:32:55 +02:00

Signature

  
Signature

Středná odborná škola  
technická  
Vranovská 4, 851 02 Bratislava  
Slovensko

Stamp of the institution

Stamp of the Institution